

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS**  
**OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30**

1. REQUISITION NUMBER  
PR5181825

PAGE 1 OF

2. CONTRACT NO.      3. AWARD/EFFECTIVE DATE (mm-dd-yyyy)      4. ORDER NUMBER      5. SOLICITATION NUMBER  
SSZ35016Q0003

6. SOLICITATION ISSUE DATE (mm-dd-yyyy)  
05-12-2016

7. FOR SOLICITATION INFORMATION CALL: **▶** a. NAME  
Danielle Suberlucq

b. TELEPHONE NUMBER (No collect calls)  
022 749 46 51

8. OFFER DUE DATE/ LOCAL TIME  
07/01/2016 / 17:00

9. ISSUED BY  
US MISSION GENEVA  
11, ROUTE DE PREGNY, ATT: GSO/PROCUREMENT  
CHAMBESY 1292  
SWITZERLAND

10. THIS ACQUISITION IS  
 UNRESTRICTED OR       SET ASIDE:      % FOR

NAICS:       SMALL BUSINESS       EMERGING SMALL BUSINESS

SIZE STANDARD:       HUBZONE SMALL BUSINESS

SERVICE-DISABLED VETERAN-  8(A) OWNED SMALL BUSINESS

11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED  
 SEE SCHEDULE

12. DISCOUNT TERMS

13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)

13b. RATING

14. METHOD OF SOLICITATION  
 RFQ       IFB       RFP

15. DELIVERY TO  
US MISSION GENEVA  
11, ROUTE DE PREGNY,  
CHAMBESY 1292  
SWITZERLAND

16. ADMINISTERED BY  
US MISSION GENEVA  
11, ROUTE DE PREGNY, ATT: GSO/PROCUREMENT  
CHAMBESY 1292  
SWITZERLAND

17a. CONTRACTOR/OFFEROR      CODE      FACILITY CODE

18a. PAYMENT WILL BE MADE BY  
US MISSION GENEVA  
11, ROUTE DE PREGNY, ATT: FMO BILLING OFFICE  
CHAMBESY 1292  
SWITZERLAND

TELEPHONE NO.

17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED       SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	- SEE LINE ITEMS  <i>(Use Reverse and/or Attach Additional Sheets as Necessary)</i>				

25. ACCOUNTING AND APPROPRIATION DATA

26. TOTAL AWARD AMOUNT (For Govt. Use Only)

27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA       ARE       ARE NOT ATTACHED

27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA       ARE       ARE NOT ATTACHED

28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND AND RETURN \_\_\_\_\_ COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.

29. AWARD OF CONTRACT: REF. \_\_\_\_\_ OFFER DATED \_\_\_\_\_ (mm-dd-yyyy). YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, AS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR

31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)

30b. NAME AND TITLE OF SIGNER (Type or print)

30c. DATE SIGNED (mm-dd-yyyy)

31b. NAME OF CONTRACTING OFFICER (Type or Print)

31c. DATE SIGNED (mm-dd-yyyy)

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
1	Janitorial services - Standard services and temporary additional services to the Mission of the United States in Geneva. Base period of twelve months and four optional renewable periods of one year Funding Information : Total : 0.00 -----0.00	12	MO	0.00	0.00

32a. QUANTITY IN COLUMN 21 HAS BEEN 0.00

RECEIVED     INSPECTED     ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: \_\_\_\_\_

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE (mm-dd-yyyy)	32d. PRINT NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE			32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
			32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
33. SHIP NUMBER  <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT  <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		37. CHECK NUMBER
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY			
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT			42a. RECEIVED BY ( <i>Print</i> )		
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		41c. DATE (mm-dd-yyyy)	42b. RECEIVED AT ( <i>Location</i> )		
		42c. DATE REC'D (mm-dd-yyyy)	42d. TOTAL CONTAINERS		